



ELITE
Sports Complex

Team Parent Handbook

WELCOME TEAM PARENT!

Elite Sports Complex is an organization committed to kids-first and foremost! We are a fun and safe place where kids can be challenged to grow socially, educationally, and athletically with healthy activities and sports that build self-esteem and purpose. Participation in team-level sports is a great way to teach children responsibility, commitment and perseverance.

When your child achieves the level of talent to be invited to join one of Elite's competitive teams, it is not just the child that is making a commitment, but the parents as well.

The purpose of this handbook is to answer frequently asked questions and outline general policies primarily relating to fees and payment.

These policies are not intended to replace any policies set out by the team coaches and Program Directors that are specific to individual programs. Team Handbooks for each specific program will address these policies in further detail.

TEAM PRACTICE SEASON

Gymnastics is a year-round sport. Elite organizes our “seasons” to begin each year around the first of September. This why you will see the Team Competitive Season labeled as 2020-21.

This is done for several reasons: it loosely coincides with the start of the school year for the athletes, practice schedule changes, fee and level changes typically take place at this time, and the various athletic organizations (USAG, AAU) will begin their new year around this time.

In the past we had divided the Competitive Season in two for billing purposes - one for the school year, one for summer. This will no longer be the case. Billing will remain consistent from September to August as long as the scheduled practice hours remain the same. Any changes regarding the practice schedule or level changes that take place before September will be addressed on an ad hoc basis. For example, a schedule change for summer results in increased practice hours, fees will be adjusted for that month accordingly.

FEES

Team Practice Tuition

- Monthly Tuition is calculated based on the scheduled number of practice hours required for your athlete’s level. Fee charts will be distributed prior to the start of the Competitive Season.
- Monthly Tuition accounts for planned gym closures when regularly scheduled practice is not held (i.e., Labor Day, Thanksgiving, Christmas Break, etc.). No fee adjustments are made for these planned closures.
- Tuition pays for your coaches’ wages for your child’s time in the gym and administrative work your coaches do to benefit the team, as well as facility related costs (maintenance, utilities, etc.).

Billing Policies

- You will receive a statement of balance due on the 15th for the following month.
- Those on autopay will have their card debited on the 1st of the month.
- Payments may be made on-line or at the front desk during operating hours via Cash, Check, Visa, MC or Discover **before** the 1st of the month.
- It is preferred that the office keep a credit/debit card on file for automated payments. All team parents shall have an updated waiver and credit card authorization form on file, even if you decline automated payments.
- Upon two late payments you will be required to keep a credit/debit card on file.
- Accounts must be current for your child to attend a competition. Gymnasts will be scratched if the family account is not up to date.
- Failure to make your payment by the 5th of the month will result late fee of \$15 added to your account.

Annual TEAM enrollment fee

- \$100 for first child on team, \$75 each for second child and all consecutive children; due in August/September when the fall season begins.
- This fee replaces the \$30 annual registration normally paid by all Elite students.
- The team fee covers required USAG secondary liability insurance, required USAG fees and certifications for Elite team coaches and a new equipment fund.
- The payment of this fee signifies your commitment to the upcoming competitive season.

Discounts:

- Families with multiple children on our competitive teams will receive a 10% discount off the total tuition due.
- Quarterly payments discount has been eliminated for the 2020-21 Season because of the uncertainty due to COVID-19.

Other Fees

- Association fees required for competition (USAG, AAU, USTA, etc.)
- \$15 late fee will be assessed for payments received after the 5th of each month.
- \$30 fee for returned checks.
- Team uniforms/leotards may be paid either through Elite's ProShop or the parents' organization. Your coaches will provide you with specifics when it is time for ordering.
- Other fees related to team participation (meet/coaches fees, etc.) may or may not be handled by the parents' organization for each program. You will receive program specific information at the beginning of each competitive season.

Refunds

- There will be no refunds for any team tuition paid unless injury or illness prevents all future participation. Tuition may be adjusted for injury or illness only. See the section on Extended Absences for details.

ATTENDANCE

Once you and your child have made the commitment to the team, consistent attendance is essential and expected in order for your child's development and preparation for the upcoming competitive season to be effective. Competitive gymnastics is a year-round commitment. The practice schedules are carefully designed to give your child the maximum benefit. For the of respect for your coaches and fellow athletes, every effort should be made to be on time for practice.

Make-ups

As a courtesy, Elite's teams may provide an opportunity to "make-up" missed practices dependent upon the program. Often other facilities do not offer this opportunity. In order for us to continue to be able to offer this, it is essential that you follow your coaches' procedure for scheduling and attending the make-ups and not to abuse it. Make-ups for team participants are scheduled directly with your coaches and not through the front desk. Make-ups do not accumulate indefinitely and must be done within 2 months of the absence.

Schedule changes/variations

Our goal is to provide every scheduled workout throughout the year. Inevitably, over the course of a year there will be practice cancellations due to competition schedules, coaches illness, weather, etc. Elite will do our best to keep cancellations to a minimum. Tuition does not change with these cancellations. There will be times during the year when Elite will schedule extra practice and makeup days.

Extended Absences

- In the event your child is injured or has a prolonged illness which is documented by a medical professional, tuition will be adjusted accordingly. Written documentation is required.
- Absences must amount to more than one full week of practice to be eligible for adjustment. Absences of less than one week are expected to be made-up within 2 months of the absence.
- We recognize the occasional need for an extended absence not relating to illness or injury (extended family vacations, other commitments, etc.). Please keep in mind that the work the coaches do does not end when your child leaves the gym. Several hours of planning and administrative work are required to run a competitive program year-round. As a part of the team you will be expected to bear some of that cost regardless of your child's attendance. If you have a situation that requires an extended absence, tuition for the time missed will be assessed at 20% of the normal rate. Requests for adjustments for extended absences must be made in writing.

Leaving the team

For the respect for your coaches and fellow athletes, we ask that you give 30 days notice of your intent to discontinue participation with the team. No refunds will be issued for failure to give 30 days notice. We also ask that you personally communicate with the coaches of your intention to leave.

THANK YOU

Elite recognizes that your child's participation at the team level is a significant time and financial commitment. Thank you for allowing us the privilege of being a part of your child's growth and development. We hope you see this as investment in your child's future.



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